

Nanticoke Riverfest 2010

July 9th & 10th

NON-PROFIT VENDOR REGISTRATION FORM

The Committee reserves the right to determine your non-profit status!

Fill out the registration form & return the completed form to:

Wendy Pinkine
Nanticoke Riverfest
C/o City of Seaford
PO Box 1100
Seaford, DE 19973

Make checks payable to: City of Seaford

PAYMENT MUST BE INCLUDED WITH REGISTRATION

Vendor Hours: Friday, July 9th from 5:00 p.m. until 11:00 p.m.

Saturday, July 10th from 9:00 a.m. until 11:00 p.m.

THE CITY IS NOT RESPONSIBLE FOR ITEMS LEFT OVERNIGHT

The event is rain or shine - NO refunds

Vendors must provide their own tables, chairs and canopies as needed. Carpeting under your booth also helps.

Riverfest will provide hand washing stations & portable toilets

VENDOR FEES: ADD \$100 FOR USE OF CITY ELECTRIC NO DISCOUNT FOR SATURDAY ONLY

\$ 25.00 MAXIMUM OF 10 LINEAL FEET including storage type trailer

\$ 50.00 MAXIMUM OF 20 LINEAL FEET including storage type trailer

\$ 75.00 MAXIMUM OF 30 Lineal feet including storage type trailer

AMOUNT ENCLOSED: _____ (INCLUDE \$100 FOR ELECTRIC IF APPLICABLE)

PERSON RESPONSIBLE FOR BOOTH DURING EVENT:

☺ Please print clearly - CONTACT NAME: _____

☺ COMPANY NAME OR ORGANIZATION: _____

☺ ADDRESS: _____

☺ Cell No: _____ Fax # _____

⇒ Will you participate Friday and Saturday? yes no

➤ List items to be sold: _____

➤ **SIZE OF SPACE** _____ feet PLEASE INCLUDE LENGTH OF TONGUE FOR THIS MEASUREMENT.

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YOU WILL BE LIMITED TO YOUR SPACE. WE WILL DO OUR BEST TO LOCATE YOUR BOOTH WITHIN WALKING DISTANCE OF YOUR VEHICLE.

➤ **PLEASE INCLUDE THE SIZE OF STORAGE TRAILER THAT WILL ACCOMPANY YOUR BOOTH - _____ FEET.**

➤ **Can your trailer be parked within walking distance of your booth, if we cannot accommodate it next to your booth? ___ YES ___ NO If your storage trailer does not have to be parked with your booth, you do not have to include its length in your fee structure.**

➤ **What type of vehicle will pull your trailer? _____**

➤ **You must be able to disconnect your trailer from the vehicle. Vehicles will not be allowed on the streets because of limited room.**

*******NO PARKING ON SOUTH CANNON STREET*******

**★Do you need electricity? If so, please complete:
ELECTRICAL INFORMATION FORM (INCLUDED)**

★ You will receive complete information about YOUR LOCATION APPROXIMATELY ONE WEEK PRIOR TO THE EVENT. For more information, contact Wendy Pinkine at (302) 629-9173 or wpinkine@seafordde.com

I recommend that you keep a copy of all forms for your records!

FOR OFFICE USE – vendor fee record

Date received: _____ Amt.: _____ Location No. _____

Comments:

ELECTRICAL INFORMATION

THIS PAGE MUST BE COMPLETED AND RETURNED WITH 1ST PAGE



THE RIVERFEST COMMITTEE RESERVES THE RIGHT TO CONTROL THE TYPE AND SIZE OF GENERATORS AND PLACEMENT OF GENERATORS USED DURING RIVERFEST FOR PUBLIC HEALTH & SAFETY.

ANYONE VIOLATING OUR REGULATIONS WILL BE ASKED TO LEAVE THE EVENT.

DIESEL GENERATORS will be reviewed on a case by case basis.

1. USE OF CITY'S ELECTRICITY - If you elect to use electricity supplied by the City, an additional **fee of \$100** will apply.

Please list each piece of equipment separately – for instance, if you have two popcorn machines, list them individually with appropriate information. We will not accept incomplete information.

Type of equipment	Type of plug	Amperage	Voltage

You may bring ONE approved generator

Size of generator: _____ Manufacturer: _____

The street lights are usually sufficient to light your booth after dark.

Name of person to contact regarding generator or electrical needs: _____

Phone No.: _____

COMPANY NAME OR ORGANIZATION: _____

ADDRESS: _____

For more information, contact Wendy Pinkine at (302) 629-9173 or wpinkine@seafordde.com

For office use – electrical fee record

Date received: _____ Amt. Pd. _____ Location No. _____